

Republic of the Philippines OFFICE OF THE SOLICITOR GENERAL 134 Amorsolo St., Legaspi Village Makati City PURCHASE ORDER						OFFICE OF THE SOLICITOR GENERAL RECEIVED JUL 03 2025	
Supplier: ZAB ENTERPRISES INC. Address: 2141 Sobriedad St. Cor. Blumentritt Ext. Zone 053 Brgy., 536, Sampaloc Manila TIN: 009-294-989-0000 Account No.: 3721-0059-75 Branch: LBP - España Branch Telephone: 8712-8535 / 8711-0942 Email: zabenterprises04@yahoo.com				P.O. # 025-06-098 Date: July 2, 2025 Mode of Procurement: Shopping			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:							
Place of Delivery: OFFICE OF THE SOLICITOR GENERAL				Delivery Term: W/in thirty (30) days upon receipt of P.O. Payment Term: w/in 30 days upon issuance of Inspection & Acceptance Report (Bank to Bank)			
Stock No.	Unit	Description	Quantity	Unit Cost	Amount		
PROCUREMENT OF VARIOUS COMMON-USE SUPPLIES							
1	piece	WASTEBASKET Rigid, Plastic	39	Php 45.00	Php	1,755.00	
2	roll	TWINE Plastic, breaking strength: 25kg (min.) Weight per roll: 1000g (min.)	41	100.00		4,100.00	
3	box	SPEEDO, INDEX TAB (W x H x L) 2.5 in x 0.5 in x 6.5 in	1	75.00		75.00	
4	piece	UK, PAPER PUNCHER, TWO (2) HOLE Punching Capacity: at least 30 sheets of 70gsm With two hole guide; With level lock; Heavy Duty Diameter of Hole: approx. 7mm	40	145.00		5,800.00	
5	piece	HBW, STAPLE, STANDARD TYPE Min. Loading Capacity of 200 staple wires; Heavy Duty; Rigid With at least one time binding capacity of 2-20 sheets (70gsm paper)	66	98.00		6,468.00	
6	piece	SNOWMAN, TAPE DISPENSER, TABLE TOP Heavy Duty; Materials: Rigid Plastic with Cutting Blade With non-skid full rubber base; Holds rolls up to 24mm wide on 75mm core tape	1	98.00		98.00	
7	pad	SCRIPT YELLOW, NOTE PAD 2" x 3" Size: at least 50mm x 76mm; Color: Assorted 100 sheets per pad	620	28.00		17,360.00	
8	pad	SCRIPT YELLOW, NOTE PAD 3" x 3" Size: at least 76mm x 76mm; Color: Assorted 100 sheets per pad	490	35.00		17,150.00	
Note: The supplier must warrant that any defective item discovered upon usage by the end-user shall be replaced free of charge. The following documents shall be deemed to form & construed as part of this agreement i. Request for quotation ii. Quotation iii. Pictures iv. Other documents as may be required by laws							
Total Amount in Words: FIFTY TWO THOUSAND EIGHT HUNDRED SIX PESOS ONLY						Php	52,806.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.							
Conforme:		Very truly yours, JESSICA L. CASTRO CAO, Administrative Division EDITHA R. BUENDIA Director IV, HRMAS					
Funds Available:		ALOBS: 02-10101-2025-07-381		This is to certify that this procurement was posted at Philgeps in compliance with RA 9184			
ARIEL J. UBINA Chief Accountant		Amount: ₱52,806.00		CHRISTIAN D. BUAT ADAS I			